

## Standing Rule for Committee Participation

(APPROVED 1/10/2013 AVNC BOARD MEETING, AMENDED AT 4/11/2013, 9/11/2014,  
1/14/16 BOARD MEETINGS)

### I. Committee Chairs

#### A. Nominated and confirmed by Board Vote

1. Not required to be a Board member excepting the Budget and Finance Committee, which is chaired by the AVNC Board Treasurer who is seated in accordance with the Bylaws.
2. Non-Board member Chairs are required to complete the ethics training provided by the Los Angeles City Ethics Commission

### II. Committee Composition

#### A. The Executive Committee composition shall be in accordance with the Bylaws. All other committees shall have a maximum of four (4) voting AVNC Board members which will be seated as follows set forth below.

1. Chair—procedure outlined above
2. Three additional Board members—initial seating following biennial election
  - a. At any AVNC Governing Board Meeting, within ninety (90) days of the first Board Meeting following the biennial election, committee members shall be seated in the following order:
    - i. Any Board member who was a committee member, either as a Board of Governors member or a stakeholder, up to the biennial election may select one such committee for which he or she may continue on as a committee member. If the number of such committee members seeking to stay on a committee exceeds the number of available seats, the committee members shall be decided by Board member seniority.
    - b. Board members shall, by show of hands, indicate their interest in each committee. If the number of interested Board Members does not exceed the number of available seats, the committee will be filled with the interested persons and confirmed by a Board vote.
    - c. For those committees for which the number of interested Board Members exceeds the number of available seats, and for those committees for which there are still available seats, the remaining seats, less those seats filled by Board members under section II.A.2.i, shall be filled in the following manner:
      - i. Each board member will list in order of priority the committees of interest with #1 being the highest priority, but not to exceed five in total.
      - ii. Each available seat will be filled with the highest priority first, with any available seats to be filled by the next highest priority number and so on until all committee seats are filled. If the number of interested members with the same priority number exceeds the total number of available seats, then such seats will be filled by vote. Each Board of Governor member will have one vote per available seat and may submit his or her ballot in writing for tally. If a tie exists following counting of the



### **Standing Rule for Committee Participation**

(APPROVED 1/10/2013 AVNC BOARD MEETING, AMENDED AT 4/11/2013, 9/11/2014,  
1/14/16 BOARD MEETINGS)

- ballots, the available committee seat shall be filled by random drawing.
- d. Board members who are unable to attend the AVNC Governing Board Meeting may notify the co-chairs of their wishes as per this section II.A.2 and allow them to act as their proxy.
3. When four (4) board members are seated as voting members the committee is closed to Board Members participating as voting members but they are welcome to participate in committee meetings as silent observers.
  4. Any committee vacancy of voting board members, after the initial seating of the committees following the biennial election, can be by nomination of by another Board member (and his or her acceptance) or by self-nomination and seated by Board vote at any AVNC Governing Board meeting. If there is only one nomination the vote shall be for confirmation. If there is more than one nomination, a vote shall occur. Each Board of Governor member will have one vote and may submit his or her ballot in writing for tally. If a tie exists following counting of the ballots, the available committee seat shall be filled by random drawing.
  5. Non-Board Member participants.
    - a. Committee participation is open to all Atwater Village Stakeholders.
    - b. To become a voting member participant on a AVNC Committee the following procedure must be followed
      - i. The Stakeholder must attend a committee meeting to declare their intent/desire to become a voting member of the committee.
      - ii. The committee chair will put the nomination of the Stakeholder on the next regularly scheduled AVNC Governing Board meeting and the Stakeholders voting status will be confirmed by Board Vote
      - iii The Stakeholder must attend the subsequent confirmation.
    - c. Any Stakeholder is welcome to participate in committee meetings as a non-voting participant.
    - d. Stakeholders are required to follow the same ethical standards as the AVNC Governing Board members including
      - i. Requiring those with a conflict (or who think they may have conflict) to disclose the conflict/potential conflict.

